



Claims & Loss Control Committee Meeting Minutes Thursday, November 19, 2020 via WebEx

The meeting began at 12:05 am

CLCC Members Present: Bruce Chapin (Atlantic), Jason Thacker (Howe), Frank Atkinson (Cape Cod), Tom Slater (Keiver), Nancy Roach (Hingham), Sheila Todd (Koopman), Barbara Laferriere (NAC), John Howell (Shepley), Justin Wells (BROSCO), John Mahoney (Fairview), Pat Maccini (DBS), Peter Brown (Hingham)

CLCC Members Absent: John Hoell (Shepley), Wayne Moriarty (Atlantic), Deb Torres (NAC), Adam Robbins (Howe), Linda Lyons (BROSCO), Dan Christopher (BROSCO), Jacob Tracy (BROSCO), Tom McManus (Cape Cod), Ryan Woundy (BCG), Leah Smith (Concord), Tiffany Wessling (DB&S), Mike Rygiel (Moynihan), Michael McNeil (Moynihan) and Andy Sharr (Concord)

Partner Representation: Dave Glouck (NRLA), Cheryl McCarthy, Kathy Leone, Lori Corso, Gary Moran, Deb Williams, and Kathy Camire all from Future Comp.

Meeting Minutes: Review of the meeting minutes from August 20, 2020 was done.

A motion was made by Tom Slater to approve the August 20, 2020 minutes as represented. The motion was seconded by Barbara Laferriere and unanimously approved by all those present.

Training Video: Deb Williams provided a quick preview of the Lifting video and an update on the You Tube Channel. Both Howe and North Atlantic are featured at the



beginning of the video due to their involvement and help with the making of the video.

It was requested that if anyone has any other ideas for videos to please bring them forward. As far as cost, although Deb has not seen a final bill yet; she anticipates it will come in under the cost of a full workshop.

Proposed Dates 2021:

Deb reviewed the proposed meeting dates for the committee for 2021. She asked that the meeting date for August be changed to August 12th from August 19th as she has scheduled a vacation for that week. There was no objection to the change. Deb also noted that January will have to be a web-based meeting due to current COVID conditions. April may have to be as well which means that the workshop should be planned accordingly.

Ideas for the April workshop were discussed. Items such as Distracted Driving and Drive Cam were brought up as possibilities.

Prior Period Large Losses:

There were three large losses (>\$50,000) to discuss; two from Brockway Smith and one from North Atlantic.

Justin Wells from Brockway went through both of their claims indicating that both employees have returned to work. The first employee was retrained in team lifting and was instructed to review the training video. The second employee returned to work on October 5th with no issues. He was also retrained. There have been 22 recordable incidents at Brockway this year. Justin has been putting up posters on Lifting and they have been up for the past two weeks now.



Barbara from North Atlantic indicated that the employee is still out due to his injury. The injury was due to the employee paying attention to the saw because he thought something was stuck in it and not realizing that the saw had not fully stopped. When he placed his hand down, the moving saw caught his pinky finger. They have painted red areas when employees should not place their hands on all saw tables. They have retrained all employees.

Discussion took place as to whether saw stops are available for these old types of saws and they are not. Upcut saws are being considered however employees are not in favor of using these types of saws for this work.

Loss Control Overview:

Deb Williams went through her loss control report for the quarter ending September 30, 2020. She indicated that the group is experiencing similar trends. Injuries are down as well are overall costs. Payrolls are up. The group is experiencing a 33% decrease in claims. Severity is down by 37%. Lifting accounts for 31% of all injuries with Strains and Lifting accounting for over 50% of all claims for the group.

Deb provided an update on the membership checklists and indicated that she will be starting these in January 2021.

2021 Committee Goals - Deb asked for suggestions on goals for the new year. Barbara suggested Return to Work Programs or Identifying Transitional Work. These programs provide great cross training opportunities. Cheryl McCarthy indicated that most members do not realize that these can be part time and still be very helpful to moving the claim along.



Jason Thacker indicated that his company is looking at education that they can do online.

Increase Membership of CLCC – All agreed that this goal should be kept. Jason requested that Deb send out her contact list. Deb indicated that she would like to see some of the smaller members participate.

Workshop participation today was good – total of 29, with some having multiple viewers with one call in. All agreed that the committee should keep the goal of increasing workshop attendance in 2021.

Deb also brought up the SILBA website and adding topics to it. John Howell indicated that he has been very impressed with the USI resources and the NRLA website. All agreed with Deb that setting a goal of adding 5-10 links on the SILBA website to relevant information in 2021 was an attainable goal and would be beneficial to the membership.

Monthly Safety Blasts were discussed, and Deb indicated that she would be starting these in January 2021. She reviewed the topic listing she had put together. All agreed with her topic listing and felt this was a good idea. They will be sent out monthly to the safety contact, along with an attendance sheet and will go on the website as well. They will be focused, simple, and easy to deliver. It is difficult for members to deliver these types of items now due to COVID. Although some members thought it might not get done, Deb indicated she would do them and encourage everyone to do their best. This way when they can deliver them, they will be all set up and ready.

Deb indicated that she wants to start to focus on the development of documents for members, so they do



not have to do all the work themselves. She asked that committee members put together a list of 5 programs that they want to see all members utilizing. She indicated that after visiting 80% of the membership she has noticed that the one thing most members are missing is documentation. She feels that we can do a better job of sharing what we have. For example, North Atlantic has an excellent Return to Work program. Why not development a template for someone else to use to help them develop their program. All agreed that it would benefit the group to help members that are struggling.

Claims Overview:

Cheryl McCarthy did a detailed review of two claims on the listing. Claim #8 is a Koopman Lumber claim that was reported late. Claimant has moved to Florida. Has had surgery on both shoulders and elbows. Difficult claim. Claim #9 is a 2019 claim where the employee has had surgery and experienced delayed healing. NCM is following up to see if he can return to work.

Old Business:

None

New Business:

None

Adjournment:

There being no other business to discuss, a motion was made by John Howell to adjourn the meeting. The motion was seconded by all and the meeting was adjourned at 12:52 pm

Respectfully Submitted,
Katherine Camire, Administrator