



## **SILBA**

### **MINUTES**

#### **CLAIM AND LOSS CONTROL COMMITTEE MEETING**

**July 20, 2017**

**MEETING VENUE:**

This meeting was held at the Courtyard Marriott Westboro, MA.

**WELCOME:**

The Chairman, Steve Sager welcomed the Committee.

**MEMBERS PRESENT:**

Steve Sager, Brockway- Smith, Chairman  
Dan Christopher, Brockway- Smith Company  
Kim Sulda, Brockway- Smith Company  
Barbara Laferriere, North Atlantic Corp.  
Jason Thacker, Howe Lumber  
Anne Lafontaine, Brockway-Smith Company  
Bruce Chapin, Atlantic Plywood Company  
Sheila Todd, Koopman Lumber  
Tom Slater, Keiver- Willard Lumber  
John Howell, Shepley Wood Products

**MEMBERS ABSENT:**

Tiffany Wessling, DB&S Lumber Company  
Mike Harell, Building Center  
Ryan Woundy, Building Center  
Leah Smith, Concord Lumber Corp  
Linda Lyons Brockway- Smith Company  
Marie Hanson, Mid Cape Lumber

## **REPRESENTING MEADOWBROOK/TPA ASSOCIATES:**

Wendy Zabroski  
Peter Lueke  
Terry Buckhout  
John Burton

## **OPENING REMARKS:**

Steve Sager opened the meeting at 9:02 AM.

## **INTRODUCTION:**

Introductions were made.

## **APPROVAL OF OLD MINUTES:**

The Minutes of the April 27, 2017 meeting were read and approved unanimously.

## **CLAIMS:**

Wendy, Claims Supervisor, reviewed the status of claims the new claim format- there was some discussion on some of the claims. Wendy went through key open Lost Times claims on the Claim Report.

Claims for discussion were:

- 1) #1, 8, 9, 18, 20 and 23.

A suggestion was made to include education on transitional duty program-benefits, etc., education about experience mods and ARAPs, and taking a close look at your post offer pre-hire physicals to ensure that occupational health companies test for what you need tested and off-site transitional duty (employees working for companies offsite) for the next safety day, use of examples with \$cost would be helpful for this education.

## **LOSS CONTROL:**

The agenda covered:

- Training offering – OSHA 10 training session
- OSHA summer conference June 13
- Safetysurance & SILBA website updates
- Visits and highlights
- SawStop Update
- May October Safety Day update-topics, locations, dates

John Burton spoke to the group about the advantages of completing an OSHA 10 training-offering to do this sometime in the fall, winter, or spring. This will be discussed further at the next meeting.

An update was given of the Safetysurance website including a section specifically for SILBA members.

We discussed the fact that Meadowbrook only received one request for reimbursement for SawStop saws. 2 committee members indicated they purchased them and will be submitting receipts to Meadow for reimbursement of rebate. Another notice was sent out to members prior to this meeting to get participation moving.

A listing of visits was shown to the group along with a discussion of common recommendations. These common recommendations were:

- Housekeeping, debris in yard
- Ladder safety
- Table saw guarding-if not SawStop then Excaliber or Beismeier guards
- Fall protection-clearing snow from roofs
- Safe lifting
- Forklift safety – like keep tines low when moving
- Lighting
- Asphalt conditions-potholes in yard
- Public/customer traffic control
- Need for Railings in mezzanines
- Office ergonomics, office safety
- Noise in mills, production areas
- Self-inspections needed- daily, weekly etc.
- Safety Manual updates-make simpler if possible

Some items on this list were suggested for topics for the next safety day-walking working surface clarification/education, fall protection/ladder safety, noise/hearing conservation

A meeting with Linda and Steve was held to discuss the SILBA website and improvements that could be made for the benefit of members.

A discussion was held on when and where the next safety days should be held – different months, possible locations. Steve asked the members to come back for the next meeting with some thoughts.

**ADJOURNMENT:**

The Meeting was adjourned at 11:00 AM.