



**Claims & Loss Control Committee  
@ Doubletree in Westborough, MA  
Meeting Minutes  
Thursday, August 18, 2022**

The meeting began at 9:05 am

**CLCC Members Present:** Bruce Chapin (Atlantic Plywood), Ed Smiley (EC Cottle), Patrick Maccini (DBS), Barbara Laferriere (NAC), Adam Robbins and Jason Thacker (Howe Lumber)

**CLCC Members Absent:** Shelia Todd (Koopman), Shane Brickley (Concord), Tom Slater (Keiver), Peter Brown & Nancy Roach (Hingham), Lynne Fidler (John Foster), Mike Rygiel & Michael McNeil (Moynihan), Frank Atkinson & Tom McManus (Cape Cod), Justin Wells, Dan Christopher & Linda Lyons (BROSCO), Ryan Woundy (BCG), Dave Perry (Concord) Robert Nerger (John Foster), Michele Frazee (Sterritt), John Mahoney (Fairview), Jay Torrisi (Jackson)

**Partner Representation:** Rob Bolduc, Kathy Camire and Cheryl McCarthy from FutureComp.

**Welcome:** Kathy Camire welcomed everyone and provided an update on finding a replacement for Deb Williams. She indicated that FutureComp is still interviewing, and that Rob Bolduc will continue to be the primary person for SILBA until a replacement is found.

**Introductions:**

A quick round of introductions was done so Rob would be aware of the who represented which member.

**Meeting Minutes:**

A review of the meeting minutes from the June 9, 2022, meeting was done.

*A motion to approve the June 9, 2022, minutes as represented was made by Jason Thacker. The motion was seconded by Bruce Chapin and approved by all those present.*

**Loss Control Overview:**

Rob Bolduc went through the loss control report for the quarter ending June 30, 2022.

Rob indicated that he made slight changes to Deb's report format, eliminating the graph showing losses by the day of the week. He found no outliers when tracking this information.

The group is trending well and in line with the 2021 fund year as far as frequency. Severity is trending more in time with the 2020 fund year. In the five-year period, 61% of all claims were medical only and 29% were lost time. As of June 30, 2022, 92% of all claims were closed for the group.

Lifting, struck by and Slips/falls continue to account for 68% of all reported accidents for the group. As far as severity lifting and slips/falls account for 53% of all loss dollars since 2018. This trend is like past reports.

When looking at member frequency and severity for the five-year period; it should be noted that the majority that are in the top are the larger members and have individual focus

loss control plans. Other than those members, members that fall into the higher tier are usually due to shock losses.

## **Claims Review**

Cheryl reviewed the two large losses are the report indicating that the employee for Keiver has returned to work. The Brockway employee just received a light duty release.

There were no claims with a total incurred over \$50,000 in the second quarter of 2022 to review.

## **Old Business:**

Items that were reviewed and discussed:

Reasonable Suspicion Training – We continue to work with CRM to provide this training. Having trouble locating an instructor.

Safety Blasts – Rob asked how these are working for the members. Received great feedback on these and the committee would like them to continue and still follow the schedule of topics set with Deb.

Standardized Documents – Rob inquired as to the status of these, and which ones needed to be completed. Kathy Camire will follow up with Rob on what has been placed on the website and then we will continue to move forward on the list.

Fall workshop topic – Accident Investigation. Discussion took place on how we could better present this topic and it was decided to have an OSHA person conduct an overview training and then go through actual losses and get the engagement of everyone on

completing the accident investigations.  
Location needs to be determined.

**New Business:**

Reach out to nonparticipating CLCC members and determine if they want to continue on the committee.

Find central location for Fall Workshop and get notice out to all.

Rob will send out Recall notice on Miter Saw

**Adjournment:**

There being no other business to discuss, a motion was made to adjourn the meeting. The meeting was adjourned at 10:49 am.

Respectfully Submitted,  
Kathy Camire