

SILBA
MINUTES
CLAIM AND LOSS CONTROL COMMITTEE MEETING
August 7, 2013

MEETING VENUE:

This meeting was held at the Double Tree Hotel, Westborough.

WELCOME:

The Chairman, Steve Sager welcomed the Committee and the new Committee Member from North Atlantic Corp., Barbara Laferriere.

MEMBERS PRESENT:

Frank Chalmers, DB&S Lumber
Lori Oliveira, Concord Lumber
Steve Sager, Brockway- Smith, Chairman
Cliff Lord, Moynihan Lumber Company
Mike McNeil, Moynihan Lumber
Linda Eddy, Brockway- Smith Company
Marie Hanson, Nickerson Lumber
Briana Puim, Koopman Lumber

MEMBERS ABSENT:

John Prizio, Howe Lumber
Ryan Woundy, Building Center
Tom Slater, Keiver- Willard Lumber
John Howell, Shepley Wood Products

REPRESENTING MEADOWBROOK/TPA ASSOCIATES:

Wendy Pranger
John Kosar
Terry Buckhout
Margery Young

OPENING REMARKS:

Steve Sager opened the meeting at 9:05.

APPROVAL OF OLD MINUTES:

The Minutes of the May 8 meeting were read and approved unanimously.

CLAIMS:

Wendy Pranger discussed the open and active claims from the Claim Report provided to the Committee. Several claims have been settled. Other claimants have returned to work, on light duty and full duty. One claimant who claimed permanent and total disability was found to be working full time in the same type of work for an employer in NH. She ultimately admitted to fraud and will be paying back the money paid out to her.

John Kosar asked the Committee to recommend settlement of one claim for \$50,000 to be brought before the Board. The Committee voted unanimously to settle and to present to the Board of Trustees at the August 22 meeting.

LOSS CONTROL:

Margery Young discussed Loss Control activities during the second quarter.

Safety visits to Member locations are on-going. Approximately 50% of members have been visited in the first two quarters.

During Margery's visits to Members in 2013, she has been asking members to educate their employees in Hazard Recognition, Near Miss Reporting and recognizing and correcting Unsafe Acts. Assistance has been, and will continue to be provided for each of these areas. Safety literature is distributed during visits.

Margery has also assisted 4 members in starting up Safety Committees at their organizations. She has attended and presented segments on General Safety, Near Miss reporting and reducing unsafe acts.

There were 4 accident investigations completed for the quarter at:

North Atlantic Corp (2 finger amputations), Mozzone Lumber (forklift injuries), Maki Lumber (shoulder strain) and F.D. Sterritt Lumber (fall from flatbed truck).

Margery and Terry also discussed the Website and the availability of training and safety materials on the site. Margery is adding Safety material to the website on a regular basis. Several links have been added to other sites for products- machine guarding, and truck operations.

ROUND TABLE DISCUSSION:

There was discussion about moving the meeting location around to other facilities instead of Westborough. This will be taken under advisement.

There was discussion about assigning logins to those Members who have not yet signed up for the website. This also will be taken under advisement.

The Committee discussed ways to reach out to some of the poorest performing members to help them get on track with their safety efforts. There was a lot of discussion on this topic- around the table. The final consensus was for the Committee to approach the Board for their thoughts.

Committee Members suggested using a figure of 10% to select the poorest performers.

The discussion included using the loss ratios for the last 5 years and those members with 2 bad years out of 5 years would be slated for additional attention. Terry stated that this is the way Loss Control has typically targeted members for additional safety visits.

The Committee discussed what action would possibly be taken for those Members who did not improve, such as putting them on probation for 1 year, and if that was not effective, asking them to leave the Group.

We also discussed asking those poorer performers to attend a Claim and Loss Control Committee Meeting.

OTHER BUSINESS:

Margery discussed the upcoming Fall Workshops in October. We are having a Nurse Case Manager come in to talk about the roles and benefits of Nurse Case Managers, in the WC process.

We are also having a training session in the new GHS- Global Harmonization. The OSHA Hazard Communication Program will now be lining up with the GHS. Training must be done by Dec 1, 2013 for your employees.

The Fall workshops will be held starting at 9am to Noon at the following Member Locations:

- October 10, Brockway- Smith, Andover, MA
- October 15, North Atlantic Corp., Somerset, MA.
- October 17, Concord Lumber, Littleton, MA

ADJOURNMENT:

The Meeting was adjourned at 11:35 AM.

Respectfully submitted,
Margery Young

WHEN YOUR WORKPLACE IS A SAFE PLACE, EVERYONE BENEFITS.