



Safety Blast

Safety Committee – What is it?

A Workplace Safety Committee is a group of employees dedicated to improving safety at your company. Effective committees inspire the workforce to self-regulate operations. They increase the staff's overall commitment to safety. In a way it's an employee engagement program with narrow focus.

Tips for Creating a Successful Safety Committee:

- Write a mission statement
- Encourage Diverse viewpoints
- Set specific goals
- Provide the resources to fix problems
- Follow best practices for effective meetings

How Will a Safety Committee Help Your Business?

- Fewer injuries and accidents
- Lower workers comp premiums
- Employees taking ownership of workplace safety
- Improved labor-management cooperation
- Provide a safe forum for employees to bring up issues
- Improved employee satisfaction and morale
- Protection from safety violations and penalties

What Does a Safety Committee Do?

- Creates best practices for safety operations
- Creates orientation/training programs
- Conducts safety training
- Increases employee safety awareness
- Encourages employees to bring up safety concerns
- Investigates safety events (injuries, accidents, near misses)
- Writes and updates safety manuals/programs
- Performs inspections
- Corrects problems that could cause accidents
- Reviews claims
- Develops safety checklists
- Advocates for employee's safety
- Ensures compliance with safety-related workplace laws



Getting Started

- Clarify the roles of the committee.
- Assign each member a role and list of duties.
- Hold members accountable for their assignments.
- Set goals both short and long term then prioritize.
- Create realistic timelines to achieve these goals and adjust timelines as needed.
- Create a schedule that fits your organizations needs Monthly/quarterly and set your dates a year out.
- Remember you can't fix everything at once have patience but stay moving forward.

Discussion Points:

- Do you have a workplace safety committee?
- Would you be interested in being on your workplace safety committee?
- What take away about a safety committee, did you not know before this Safety Blast?

