

Safety Blast –Emergency Action Plan

OSHA Emergency Action Plan CFR 1910.38

<https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.38>

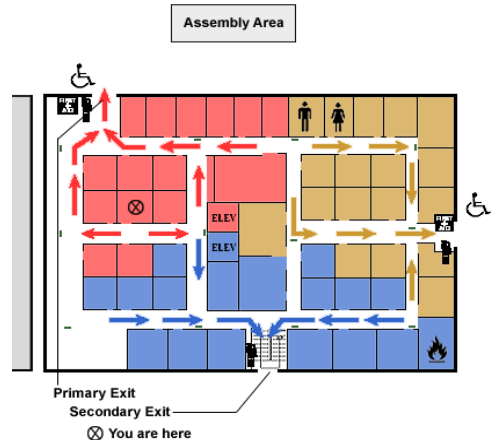
10 Steps in Creating an Emergency Action Plan (EAP)....



- Step 1: Understand the importance of an Emergency Action Plan (EAP)
- Step 2: Brainstorm and list all potential risks, hazards and threats
- Step 3: Collect contact information from local emergency services
- Step 4: Assess your organization’s capabilities and resources
- Step 5: Identify accurate egress plans and evaluation routes
- Step 6: Identify how and who will communicate emergency
- Step 7: Understand state required actions in the event of an emergency
- Step 8: EAP Team - who is responsible for elements of your EAP
- Step 9: Train and educate all employees on your EAP
- Step 10: Test and revise your EAP

Key Components of a Written Emergency Action Plan

- Evacuation procedures, escape routes and floor plans
- Reporting and alerting authorities
- Alerting staff and visitors of an emergency
- Accounting for people after implementation an EAP
- Notifying employee emergency contacts
- Identifying a media contact person
- Training new staff
- Policies for updating and maintaining the EAP



Discussion Points:

- Do you have an EAP?
- Who is your primary contact when reporting an emergency?
- Are you familiar with your primary emergency egress route?
- Do you know your alternate routes to exit your area?
- What are 3 hazards within your area?

